

Glasgow Ramblers Committee Meeting re AGM – 8th Sept, 2025

	Present Marjory Anderson (MA), Terry Cassidy (TC), Geoff Der (GD), Yvonne Flynn (YF), Gareth Morgan (GM), Helen Sweeting (HS), Sandra West (SW).
1.	Apologies Frances Arthur (FA), Barry Pottle (BP).
2.	Minutes of the previous AGM – actions not yet addressed - The 2024 AGM minutes did not include any specific actions. Some less specific issues have been addressed – e.g. TC asked for some new walk leaders and that has happened. - GD noted that the 'AGM 24/04' wording about a 2023 motion to alter the Group Constitution was opaque to anyone who had not followed the issue closely. It was agreed that HS should add a couple of sentences explaining what this referred to. <u>ACTIONS</u> - HS to expand on the 'AGM 24/04' wording in the 2024 AGM minutes.
3.	Paperwork – drafted by SW and pre-circulated <u>a. Notification of AGM – email version</u> <u>b. Notification of AGM – postal version</u> - It was agreed that these versions were both satisfactory. - GD wondered if the link to the Constitution was to the most current one; SW agreed to check this. - It was agreed that SW would send out the postal version (to the few members without an email) in early/mid October and the email version at least a week before 25th October, in order to allow anyone who wished to raise a motion. <u>c. Attendance list</u> - It was agreed that this was satisfactory. <u>ACTIONS</u> - SW to check that the website links to the current version of the Constitution. - SW to send the postal notification in early/mid October and the email version at least a week before 25th October.
4.	Agenda - GD noted that if there is to be a printed Agenda then any website links need spelling out as whole URLs. - YF asked whether this information is generally posted on the Glasgow Group website in advance of the AGM? GD thought this could be done and might be a way to reach those who do not use email. It was agreed that the notification, Agenda and 2024-25 Annual Report (when ready) could all be posted on the website before the AGM. <u>ACTIONS</u> - GD, SW and YF to co-ordinate in order to post the AGM notification, Agenda and 2024-25 Annual Report onto the website once available.
5.	Treasurer's Report - It was noted that any financial reporting cannot be finalised before the end of September since this is the end of Ramblers' financial year. - SW noted that Ramblers central office distribute standard excel sheets to each Area which need completing by each Group. In the absence of BP, Alan Watt (previous Group

	Treasurer) and Mike McManus (Area Treasurer) should both be able to help with this. - It was agreed that YF, SW and GD, who all have access to the Group's bank statements, should work together once the financial forms have been received.. <u>ACTIONS</u> - GD, SW and YF to co-ordinate in order to complete the financial forms.
6.	Annual Report – skeleton version drafted by YF and pre-circulated - It was agreed to base the report on last year's structure. YF had nominated committee members to complete particular sections (TC - walks section with key facts and figures and anything else relevant; FA - membership section with most up to date stats: YF - comms survey, Mag 11 and Access and Countryside work; SW - newsletter and Facebook sections, Committee dates and anything else relevant on the Committee; GD - website update; HS - our role at the Ramblers Scottish Council 2025). These were agreed with a deadline of 4th October. YF had also asked for a volunteer to write briefly on social events and our successful 2024 AGM and for Committee members to suggest photos for the front cover. - GD suggested that the report should mention distribution of tick removers since these were bought with Group funds. <u>ACTIONS</u> - All to complete sections of the report and suggest photos – deadline 4th October.
7.	AOCB - YF suggested that the AGM should include something to celebrate Ramblers Scotland 60 year anniversary. A cake was suggested – GD agreed to source something delicious. - It was agreed that a Committee member local to the venue (Pollokshaws Burgh Hall) should visit it to check out what was available in terms of catering in addition to an urn. <u>ACTIONS</u> - GD to investigate cakes. - SW / FA / TC to check catering facilities at Pollokshaws Burgh Hall.